

# News

**ERP**

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## Editorial

Dear Sir or Madam,

Cloud computing was the mega topic at the CeBIT. The corporate world is discovering the Cloud and applications with it, memories and computer output on demand, leased and paid for the duration of the usage. Kaba also presented a Cloud solution at the CeBIT. The new Kaba solution «B-COMM ERP 4 - SAP Business ByDesign» targets small and medium-sized companies that do not necessarily want to invest in an IT structure of their own and are looking for a time and attendance solution completely integrated into SAP. You can read on page 2 what the solution is like exactly. Incidentally, Kaba did not have its own stand this time but successfully showcased itself as an SAP partner at two SAP stands. It was thus possible for the company to position itself in the SAP Community as a competent specialist for time and attendance.

Our second article also deals with a time and attendance solution. Kaba has collaborated successfully with HR Access for more than ten years. We would like to take that as an opportunity to present our integrated time and attendance solution for HR Access customers in detail. With InVision Software, Kaba has gained another internationally active software partner which we would like to introduce to you on page 7. In the section "Customer projects" we introduce an interesting customer, Harman, to you. Harman has installed a uniform time and attendance solution with Kaba and ADP at all of its ten sites.

Last but not least, we want to remind you that our 2011 B-COMM ERP Forum will be held in Schwenningen on 19 - 20 May 2011. We look forward to as many participants as possible!

Spring is here; let's get going! We wish you a lot of energy for new products, a lot of success with them and for now a stimulating read.

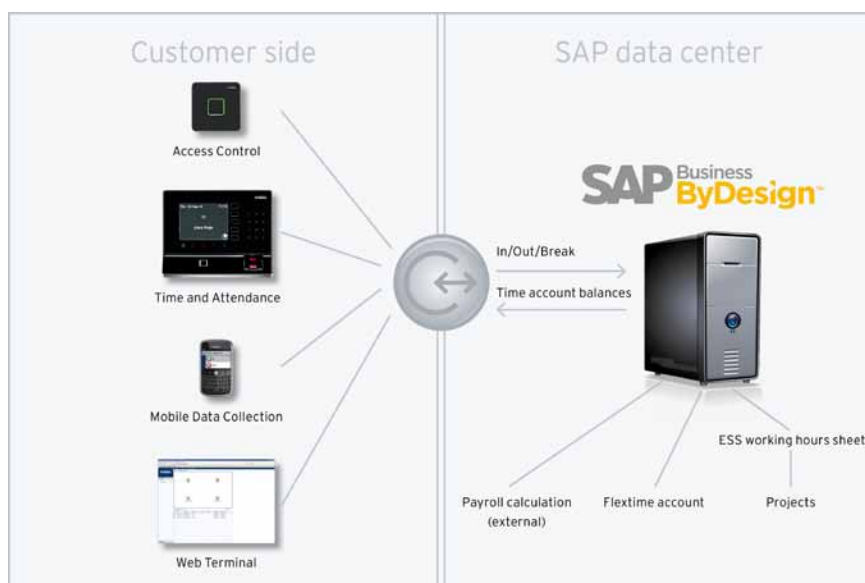
Kind regards, Ralf Laufer

# Kaba's time and attendance solution integrated into SAP Business ByDesign

As the first manufacturer for time and attendance and access control subsystems, Kaba is presenting a time and attendance solution integrated into the SAP Business ByDesign on-demand software.

In the solution „B-COMM ERP 4 - SAP Business ByDesign“, employees can book the functions „In“, „Out“, „Break“ and „Authorized absence“. This data is then uploaded to the SAP Business ByDesign system and used to determine the actual working hours, to manage flextime accounts or to calculate the wage of hourly wage employees. Communication with the SAP system is always encrypted. The flextime balances and vacation balances are displayed to the employees at the time and attendance terminals. The time managers are provided with an overview of all booked times and thus see, for instance, which times are booked on the flextime account on which days or whether there are times outside the flextime structure. If the requirements of your company grow or change over time, the Kaba system can be easily adjusted.

System overview



The Kaba solution „B-COMM ERP 4 - SAP Business ByDesign“ addresses small and medium-sized companies that do not necessarily want to invest in an IT structure of their own and are looking for a time and attendance solution completely integrated into SAP. It is easy to use, can be introduced within a very short period of time and will then run automatically in the background. Attractive leasing models ensure manageable costs for the companies.

SAP Business ByDesign customers and partners will now also benefit from Kaba's experience from more than 1,300 successful SAP projects worldwide. The time and attendance solution was shown for the first time at the CeBIT 2011 at the SAP partner stand in Hall 5.

**Further information**  
<http://www.kaba.cn>

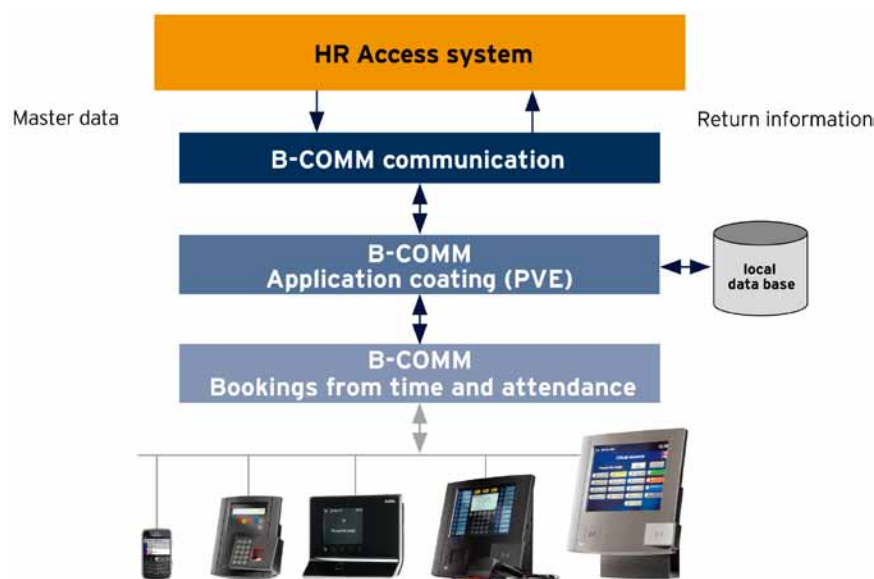
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# Integrated time and attendance solution tailor-made for HR Access customers

Kaba has collaborated successfully with HR Access for more than ten years. Each partner focuses on its core competences, HR Access on the personnel management and Kaba on the data collection required for this.

The personnel management solution HRa Suite was developed for larger companies of all industries who have to keep pace with current global developments. From payroll accounting and talent management to time and attendance, it offers functionalities that are precisely tailored to the respective work sequence of the user.

Layer model HR Access



Via the Kaba terminals, all work times can now be recorded online, forwarded seamlessly to the HRa time and attendance module and stored in the central database. The time and attendance data can be called up in real time anywhere in the organisation.

The central personnel administration, managers and employees can access the relevant data for them at any time. Depending on the role, access is web-based via the HRa Suite or directly at the Kaba terminal. Via the integrated analysis intelligence in the HRa Suite, all time and attendance data can be checked, for instance, for irregularities or missing bookings. Cross-location or cross-border analyses can also be made and prepared easily at any time.

HR Access is one of the five largest suppliers of complete software for personnel management in Europe. Currently, HR Access manages more than 10 million employees for 2,100 large and medium-sized customers in more than 50 countries worldwide. Kaba solutions are in use in more than 45,000 companies. The more than 100,000 terminals installed ensure that also more than 10 million people work with Kaba every day. Two strong partners have therefore found each other here that have extensive experience with personnel solutions in all industries.

With B-COMM ERP 4 - HR Access, Kaba offers an integrated solution for the smooth exchange of data with HR Access Suite 7. The core of this software is an interface developed by Kaba and certified by HR Access. The Kaba system works autonomously in the background. The communication is done via standard technologies that guarantee secure and stable data transmission. B-COMM ERP 4 - HR Access supports Microsoft Windows XP, Server 2003, Server 2008 and Windows 7 and the databases SQL Server and Oracle. Data maintenance takes place solely in the HR Access system.

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The time and attendance module integrated in the HRa Suite 7 adapts to individual, international company requirements. With B-COMM ERP 4 - HR Access, an easily parametrisable and reliable solution for an ever more complex time and attendance is available. It replaces previously required external time and data recording systems. The data only have to be kept in one place. This reduces the additional costs for the software support, release changes for third-party software and the training of the system managers on the database version. Training is only required for the system administrator. The new graphical user interface makes work easier in the system.

B-COMM ERP 4 - HR Access has multi-client capability: This means that the B-COMM ERP system can be used to receive master records from several independent HR Access systems and report back the respective booking data.

#### **What the add-on modules can do**

A whole series of add-on modules is available for the solution. All add-on modules are executed directly in the web browser and do not have to be installed on the computer. Data exchange between the terminals and the system used is encrypted. This guarantees high data security.

#### **Visitor Management**

Visitor Management is a module for visitor and contractor management. It enables - independently of HR Access - the generation and management of badge numbers and visitor cards. This allows a non-employee to take part in the company's time and attendance and/or access control, without his or her data reaching the HR Access system. Different mask profiles can be stored for the individual users, thus making data input very easy and quick, especially in the reception area.



Visitor Management

The user sees only input fields that he or she really needs. The Visitor Management module was developed with its primary focus on the following applications:

- > Registration of visitor data, as soon as the visitors enter the company
- > Prior registration of visitors by the respective employee
- > Visitor card management and visitor card generation
- > Overview of attendance, absence and registered visitors
- > Card management for contractors, such as cleaning services or service providers

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### **Attendance Board**

The Attendance Board provides up-to-date information on the time and attendance status of the employees. This can be the last booking by the employee on the time and attendance terminal or even an absence information from the HR Access system, such as vacation or a business trip. Authorised persons, such as the switchboard, thus have the required knowledge to give the right information. Thus, in the event of an unexpected absence of an employee, the department manager can react directly and have a stand-by person start up production. The shift schedule shows a graphical representation of the planning data for the selected person.

### **Alarm Management**

Access control is not the only system where alarms are important. Especially in time and attendance, it is important to react accordingly when an alarm occurs. This is why users are notified when prob-

lems occur on a terminal. This allows them to arrange for a repair so that entries do not have to be made manually, thus minimising the effort involved. However, if vandalism were to take place in access control, the users would also be informed directly, allowing them to initiate suitable measures. The individual alarm reports can be correspondingly classified and forwarded by e-mail. For comprehensibility, all alarms are stored in a history and can be analysed accordingly, thus helping to recognise problems and eliminate them permanently. If there is a fault in internal processes or services, an internal feedback logic that is used for further processing of the alarm is started.

### **Reports**

The report generator can be used to generate special analyses on bookings, persons or alarm messages of the system. Users are thus provided with precisely the information that they need for their work.



Time and attendance web terminal

### **Time and attendance web terminal**

The web terminal is suitable particularly for smaller branches or offices that do not have any terminal. Time and attendance is carried out here on a PC directly in the web browser. This eliminates a manual collection, determination and transmission to the HR Access system, thus reducing costs.

### **Archiving**

This module ensures archiving and cleanup of the table contents of the B-COMM ERP 4 database. This reduces the data volume and increases the capacity of your system. The archiving process is started in the background at regular intervals. The user determines when, how often and how long certain data should be saved or archived.

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## HARMAN opts for Kaba and ADP in its time and attendance solution



The HARMAN Automotive Division with its headquarters in Karlsbad is a globally leading manufacturer of high-end audio and infotainment systems for the automotive industry. The business division operates worldwide with around 6,850 employees at 28 sites, and the most important vehicle manufacturers are among its long-standing customers. Recently, Kaba and ADP have started ensuring uniform time and attendance at all ten sites.

Although the roll-out of the solution has not yet been completed, project manager Dieter Dörr draws a positive conclusion. „The solution works without any problems. We are very happy with the consulting and collaboration with Kaba. We require less administration and support as a result of the solution. This greatly alleviates the workload on our IT department. We are also expecting to recover our costs“.

You can read more about it [here](#).

**HARMAN**

HARMAN Automot-  
ive Division,  
Karlsbad

[www.harman.com](http://www.harman.com)

## New cooperation partner InVision Software

With InVision software, one of the leading specialists for solutions for company-wide workforce management, Kaba has been able to gain an important, internationally active partner.

the US and South Africa, in addition to its headquarters in Germany. This presence makes it an interesting international partner for Kaba. Joint projects have already been implemented in Sweden, Switzerland and France.



“InVision Enterprise WFM” offers all the components of a requirements-oriented workforce planning with integrated time and attendance for an effective workforce management.

InVision Enterprise WFM is a workforce management system that adapts easily to any size of company. From a small firm with fewer than 100 employees to a major international corporation with several hundred thousand staff, the system can be flexibly used and easily extended as required. In the process, InVision Enterprise WFM, thanks to its modular structure, can be used either for just a part or the integrated depiction of all processes of workforce management. Thus, the right employees work with the right workforce management software at the right time at the right place. The individual modules of the system are requirements forecast,

workforce planning, time and attendance and analysis & control. Customers include TUI, adidas, BMW, Deutsche Telekom, Vodafone and Manor.

InVision Software is a company with international operations. With its own sales and service companies, InVision is now represented in France, Italy, Spain, Sweden, the United Kingdom, Estonia, Austria, Switzerland, the Netherlands,

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## B-COMM ERP Forum 2011 in Schwenningen – 19 – 20 May 2011



Today, we would like to point out to you that our next B-COMM ERP Forum will be held in May.

After the last two successful forums, we want to present to you all the innovations in the area of B-COMM ERP 4 this year too. You will get to know the new models of the Release 4.2 and will be given an insight into the upcoming Release 4.3. As always, you will also have the opportunity to exchange experiences in a personal discussion.

The official invitation has already been sent out and we already look forward today to an interesting, informative as well as communicative event.

Register today - we look forward to seeing you!

If you should have any questions, please feel free to get in touch with your person of contact in the Business Management team.

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## Different form of participation at the 2011 CeBIT

After a slight increase in the number of exhibitors and visitors, the organizers of the CeBIT draw a positive conclusion. Kaba is also satisfied with the feedback to the time and attendance solutions presented in Hanover.



After many years of having its own stand, the company decided in 2011 to present itself solely as an SAP partner in Hall 4 in the area of technology and in Hall 5 in the area of SAP Business ByDesign. In Hall 4, the Kaba employees were able to conduct numerous discussions with interested parties from a whole range of industries and show the latest features of the SAP solution. The B-web 93 00 terminal exhibited was very well received by prospective customers, SAP employees and SAP partners.

In Hall 5, the meeting place for small and medium-sized companies, Kaba was very well placed as a partner and was able to represent its position in the area of time and attendance for SAP Business ByDesign very well to the present SAP partners. As the first manufacturer of time and attendance and access control subsystems, Kaba presented a time and attendance solution integrated into the SAP Business ByDesign on-demand software - "B-COMM ERP 4 - SAP Business ByDesign".

Even if there were not that many inquiries from end consumers, many fruitful discussions were conducted with SAP Business ByDesign partners, some of whom were unfamiliar with the entire Kaba portfolio. The Kaba presence in this area was therefore a good idea as it was able to showcase itself in the SAP Community as a competent specialist for time and attendance and access control. That is particularly important in the SAP Business ByDesign area as here partners are involved in the projects.

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# Remarks

The final releases of products are published in the Release Notes. For prices of new products refer to the published price lists.

Dates specified are expected pilot releases if not mentioned differently.

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